



## **NONGOMA LOCAL MUNICIPALITY**

### **REQUEST FOR PROPOSAL**

#### **SCM RFP 04/2017/18**

Nongoma Local Municipality requests a proposal from potential Service Provider to offer grade 12/ matric lessons in various learning areas.

#### **Scope:**

Provision of Matriculation Programme to capacitate 15 learners, who are the members of the municipality by carrying out administration in ensuring that all learners are registered with Department of Education to write exams in May 2018, and teaching lessons in all learning areas.

#### **The matriculation programme should cover the following**

- Learning areas (ENGFS, LFSCS, BSTDS, AGRSS, GEOGS, MLITS, ECONS, ZULHS).
- Provide 3 hour classes from Monday-Thursday until May 2018
- Keep abreast with the required matric curriculum.
- Search previous exam papers to provide class revisions.

#### **Service Providers Requirements**

- Service Provider who have human capacity of qualified educators who are registered with SACE
- Service provider who have proven experience in working with Department of Education in teaching at a secondary level.

#### **FUNCTIONALITY POINTS AS PART OF EVALUATION CRITERIA**

- (1) Proof of registration with SACE= 10
- (2) Proof of working as an educator at the environment of secondary level  
Educators number of years' experience in teaching at secondary education  
=10.  
1 up to 2 =5  
3 up to 6=7  
7 and above =10

(3) Qualification of the Matric Programme Facilitator  
Diploma/ Degree in Education or Degree with PGCE =5

Post Graduate or Honours Degree in Education / Honours Degree with PGCE  
=7

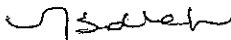
Master's Degree in Education or any Master's Degree with PGCE =10

Only providers with 80% and above in functionality will be further considered for price and preference point system.

### PROPOSAL SUBMISSION

The proposal must be enclosed in a sealed envelope marked "**MATRIC 2018-NONGOMA LOCAL MUNICIPALITY, SCM RFP 05/2017/18**" and deposited in the Nongoma Municipality quotation/bid box at the reception not later than **12h00, Friday, 20<sup>th</sup> February 2018**. Late, fax or emailed proposals will not be considered.

For further information or technical enquiries, prospective services provider may contact Miss F Ntshangase, Skills Development Office on 035 831 7556 during office hours, 07H30 to 16H00 on weekdays.



---

Mrs. V.T Sokhela

Municipal Manager

Nongoma Municipality