



Umkhandlu wakwa - NONGOMA - Local Municipality
Tel: (035) 831 7500|Fax: (035) 831 3152|P.O. Box 84|Nongoma 3950

**CALL FOR PROPOSALS:
SCM RFP 09/2018/19**

**REVIEW OF A COMPREHENSIVE SPATIAL DEVELOPMENT FRAMEWORK
(SDF) FOR NONGOMA LOCAL MUNICIPALITY 2018/19-- 2021/2022**

Notice is hereby given in terms of chapter 11 of Municipal Finance Management Act (Act no 56 of 2003), Nongoma Local Municipality hereby invites suitable qualified service provider to provide the above mentioned service.

SCOPE OF WORK

- Phase 1:** Project Inception and work plan development in keeping with the ToR.
- Phase 2:** Brief Scan integration of relevant elements the existing Status Quo, SEA and IDP Reports as developed in 2015.
- Phase 3:** Short, Medium and Long Term Vision Development Workshop
- Phase 4:** Addressing the MEC Comments & Refinement of the existing Capital Expenditure Framework;
- Phase 5:** Objectives, Strategies, Programmes, Projects and Prioritisation Workshop and Draft SDF Report based on stakeholder input.
- Phase 6:** SEA Sustainability Evaluation of the Phase 4, the Draft SDF, and the assessment of the Draft SDF based on Annexure A and amendment of the Draft SDF in order to ensure sustainability and compliance with Annexure A.
- Phase 7:** Develop Capital Investment Framework Plan
- Phase 8:** Finalisation of the SDF Implementation Plan with budget allocations, responsibility, and monitoring and evaluation process and the Adoption of the SDF by Council.
- Phase 9:** Close Out Process: Consolidated SDF Report, Executive Summary, GIS Data and Workshop/ Participation Report.

Tenderers will be evaluated in terms of functionality as part of the minimum requirements before evaluated on price and preference point system based on the following criteria:

EVALUATION CRITERIA	WEIGHT
Experience of Tenderer 4 and above relevant appointment letters =25 points 2-3 relevant appointment letters =15 points Less than 2 relevant appointment letters =10	25
Qualification Professional Town and Regional Planner=25 points Technician in Town and Regional Planner=15 points Candidate Town and Regional Planner=10 points	25
Lead Times and Project approach Clear outlined Plan as per scope of work =20	20

EXECUTIVE COMMITTEE: (Cllr A. M. Mncwango-Hon. Mayor; Cllr A.N. Xulu-Hon. Deputy Mayor; Cllr B. W. Zulu-Hon. Speaker **(Ex-Officio)**; Mrs V.T. Sokhela-Acting Municipal Manager **(Ex-Officio)**; Cllr B.J. Ntshangase; Cllr N.G. Xaba; Cllr N.M. Mthembu; Cllr R.Z. Buthelezi; Cllr A.N. Ndabandaba; Cllr S.A. Hlongwane)

Bank Rating	20
Total	90

A bidder/s that scores less than 65 points out of 90 in respect of functionality will be regarded as submitting a non-responsive bid and will be disqualified.

All service providers intending to submit a tender are required to be registered on the Central Supplier Database. Tenderers shall take note of the following Tender Conditions:

- Nongoma Municipality's procurement policy will apply,
- Nongoma Municipality does not bind itself to accept the lowest tender or any other tender and reserves the right to accept the whole or part of the tender,

COMPULSORY RETURNABLE DOCUMENTS: Company Profile including relevant experience, Valid Tax Clearance Certificate or Tax status Pin, BBBEE certificate, CSD summary report, municipal rates and taxes account not older than 3 months, lease agreement if the business is conducted from leased premises accompanied by the municipal rates and taxes of the building not older than 3 months, or if the business is conducted from a rural area proof of residence accompanied by SAPS Affidavit must be enclosed, ID copies of members of the entity, Contactable references, MBD4, MBD 6.1, MBD 7.1, MBD 8 and MBD 9 which can be obtained from Nongoma Municipal website, must be fully completed and signed.

Stage 2: The 80/20 preferential point system will be applied, where 80 points will be allocated for the Price and 20 points for BBBEE level. Preference will be given to the companies owned by previously disadvantaged groups. Proposal shall remain valid for the period of 90 days.

Nongoma Local Municipality is not bound to accept the lowest or any tender.

- Technical Enquiries can be directed to Ms Norma Zulu on **0828383086** or nomathembaz@nongoma.org.za.
- SCM Enquiries can be directed to Mrs T. S Bukhosini on 035 831 7500/55 during office hours

CLOSING DATE: 22 November 2018 at 12h00 (Late, fax or emailed Proposal will not be considered)



MRS VT SOKHELA
MUNICIPAL MANAGER

EXECUTIVE COMMITTEE: (Cllr A. M. Mncwango-Hon. Mayor; Cllr A.N. Xulu-Hon. Deputy Mayor; Cllr B.W. Zulu-Hon. Speaker (Ex-Officio); Mrs V.T. Sokhela-Acting Municipal Manager (Ex-Officio); Cllr B.J. Nkshangase; Cllr N.G. Xaba; Cllr N.M. Mthembu; Cllr R.Z. Buthelezi; Cllr A.N. Ndabandaba; Cllr S.A. Hlongwane)